



TO: Team Members  
FROM: Barbara LeDuc, President/CEO  
SUBJECT: Coronavirus Update – Success through Service!  
DATE: April 3, 2020

Dear Valued Team Members,

I would like to thank each of you for your remarkable teamwork to ensure our mission and social enterprising operations sustain as we move through these unprecedented times. I have abundant gratitude for your dedication, fortitude and most of all your flexibility as we revise and repurpose our resources on a daily basis to ensure the safety, health and well-being of all stakeholders while completing the expectations of our business essential partnerships.

To date we have no confirmed cases of anyone testing positive for COVID-19. Individuals who disclose symptoms must seek medical guidance and self-quarantine before returning to work. The COVID-19 Response Plan focuses on reinforcement of workplace wellness and safety best practices, while following the guidelines and rules set in place by both state and national government agencies.

The COVID-19 Executive Order by Governor Evers for Essential Businesses will remain in place through April 24, 2020. Weekly communication will provide you with all of the information you need to remain confident and safe at work.

Health and Safety is a team effort. We count on everyone to continue following our Best Practices and staying informed through our many information outlets, including; OINET and our external websites, [www.oppinc.com](http://www.oppinc.com) and [www.dpsworks.com](http://www.dpsworks.com) . We will continue to post updates on our various social media platforms.

We remain “open to serve” people with barriers in vocational programing, however made the decision to suspend our day services and memory care to protect our most vulnerable participants and families.

Your commitment to flexibility and responding to the needs of our social enterprise will ensure over 200 people with disabilities will have a job to return to when this pandemic is over.

You are a valued part of this mission and because of YOU – WE will SUCCEED!

**Opportunities, Inc.**  
*Success Through Service*  
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